

**BOARD OF COUNTY COMMISSIONER'S NOTICE AND  
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, JUNE 18, 2018  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200, NORMAN, OKLAHOMA 73069**

**Prayer and Pledge of Allegiance**

- A. Meeting called to order**
- B. Quorum call.**
- C. Approve, Amend, or Modify the Minutes** of the Regular Meeting of June 11, 2018.
- D. Bid Openings:** Accept, Award, and/or Reject the following: (State Law requires bids to be opened in house meeting of the Board of County Commissioners.)
  - 1. Bid #CA – 1859** – Purchase for one (1) or more Printer/Copier/Scanner for the Cleveland County Assessor's Office.
- E. Old Business - Discussion, Consideration and/or Action regarding the following:**
  - 1. Bid #COM2 – 1855** – Purchase for one (1) or more, 2018 or newer, Wheel Loader with 600 hours or less for the County Commissioners.
  - 2. Bid #SHE-1856** – One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County. The bid term will be from July 1, 2018 through June 30, 2019.
  - 3. Bid #SHE-1857** – One-Year (1) Non-Encumbered Contract for Jail Supplies for Cleveland County. The bid term will be from July 1, 2018 through June 30, 2019.
  - 4. Bid #HWY-1858** – Six (6) month Non-Encumbered contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from July 22, 2018 through January 21, 2019.

**F. Items of Business - Discussion, Consideration and/or Action regarding the following:**

**The following items, F1 – F31 are Consent Items and are routine in nature**

- 1. Standard Lease Agreement** between the Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet for a lease on (1) Canon

IR ADV6555I in the amount of \$298.68 per month for the period July 1, 2018 through June 30, 2019.

2. **Standard Service Agreement** between the Board of County Commissioners on behalf of Cleveland County Court Clerk and ImageNet for a service on (1) Canon IR ADV625I in the amount of \$65.00 per month including 10,000 base and overages will be billed at \$.0065 per image for the period July 1, 2018 through June 30, 2019.
3. **Standard Rental Agreement** between Cleveland County Board of County Commissioners on behalf of the Cleveland County Court Clerk and Mail Finance (Neopost USA) to lease In Series 700 Base for the period July 1, 2018 through June 30, 2019 in the amount of \$259.00 per month or \$777.00 quarterly.
4. **Donation** of Weapons from Joseph Font to the Cleveland County Sheriff’s Office.
5. **Software Maintenance Agreement** between Cleveland County Assessor and Sidwell for software maintenance and support July 1, 2018 through June 30, 2019 in the amount of \$2,756.00.
6. **Maintenance Agreement** between Cleveland County Board of Commissioners on behalf of Cleveland County Emergency Management and Oklahoma Office Systems for service on (1) Xerox Alatalink C8035. B/W copies will be billed at \$ .0075 per image and Color will be billed at \$ .0400 for the period July 1, 2018 through June 30, 2019.
7. **Lease Renewal** between Cleveland County District #2 and Del Nero for lease on space at 6706 Alameda for (2) two antennas for wireless equipment for the period July 1, 2018 through June 30, 2019.
8. **Accept** the report from HUB International and **renew** the Fiscal Year 2018/2019 Workers Compensation Coverage in the amount or \$300,000.00.
9. **Maintenance Agreement** between Cleveland County Election Board and OneSource for service on (1) Bizhub C364 to include parts, labor, drums, and toner. B/W copies will be billed at \$ .00781 per image and Color will be billed at \$ .0539 for the period July 1, 2018 through June 30, 2019.
10. **Maintenance Agreement Renewal** between the Cleveland County Treasurer and Technique Data Systems for the period July 1, 2018 through June 30, 2019 on the following:  
(13) Citizens Model IDP 3550 Printers at \$60.00 each, Annual Total \$780.00 (11) Glory GFR-S80 Currency Discriminators at \$350.00 Annual Total \$3,850.00, (1) Toshiba/Kisan Newton Currency Discriminator at \$350.00, (5) Semacon S2500 Currency Discriminators at \$350.00 each, Annual Total \$1,750.00. Total Contract \$6,730.00 per year.
11. **Maintenance Agreement Renewal** between the Cleveland County Treasurer and Technique Data Systems for the period July 1, 2018 through June 30, 2019 for (1) Canon CR-190 check Scanner at \$425.00 per year, (6) Canon CR-120

Check Scanner at \$149.25 each per year and (25) Canon CR-80 Check Scanners at \$130.00 each per year Annual Total \$4,570.50.

12. **Annual Maintenance Agreement** between the Cleveland County Treasurer and Technique Data Systems for Formax FD452 Envelope Opener. Total Annual Maintenance \$275.00 effective July 1, 2018 through June 30, 2019.
13. **Extended Service Agreement** between Cleveland County IT Department and Dell maintenance on (1) PowerEdge R320, (1) PowerEdge R420, and (1) PowerEdge720XD for a total annual amount of \$4,059.20 for the period July 1, 2018 through June 30, 2019.
14. **Approval** of the contract between Cleveland County IT and TechRadium, IRIS software in the amount of \$582.00 annually. The term of the agreement is from July 1, 2018 through June 30, 2019.
15. **Approval** of the subscription/License Renewal between Cleveland County IT and LogMeIn in the amount of \$2,598.00 for the period July 1, 2018 through June 30, 2019.
16. **Standard Service Contract** between the Board of Cleveland County Commissioners on behalf of Cleveland County I.T. Department and Oklahoma Office Supply for maintenance on (1) Bizhub C360 ID35780 for the period July 1, 2018 through June 30, 2019. B/W images are billed at \$.0071 each and color images are billed at \$ .049 each.
17. **Agreement** between Cleveland County Board of County Commissioners and TransUnion risk and Alternative Data Solutions, Inc. for 5000 transactions in the amount of \$1,100.00 per month for the period July 1, 2018 through June 30, 2019.
18. **Agreement** between Cleveland County Board of County Commissioners and Solarwinds MSP for software service/support in the amount of \$14,591.52 for the period July 1, 2018 through June 30, 2019.
19. **Subscription Service** between Cleveland County Board of County Commissioners and Navigo for Map Texting and Direct Dial service in the amount of \$378.00 for the period July 1, 2018 through June 30, 2019.
20. **Standard Maintenance Agreement** between The Board of Cleveland County Commissioners on behalf of the Cleveland County Election Board and Dell Extended Maintenance on a Dell Power Edge T610 in the amount of \$916.80 for the period July 1, 2018 through June 30, 2019.
21. **Agreement** between Cleveland County and Rhombic Engineering, PLLC for engineering services for specific projects for Cleveland County at an hourly rate of \$95.00.
22. **Agreement** between The Board of County Commissioners and Alternative Dispute Resolution System of the State of Oklahoma by and through the Administrative Director of the Courts for the purpose of providing partial state

funding for the operation of a dispute mediation program in Cleveland County known as Early Settlement Central Cleveland County Program. Cleveland County is providing office space only. The Agreement shall be effective July 1, 2018 through June 30, 2019.

- 23. **Joint Resolution** between the Board of Cleveland County Commissioners and the Cleveland County Justice Authority to renew the Sales Tax Agreement previously entered into on July 1, 2017 set to expire on June 30, 2018. This agreement will be effective July 1, 2018 through June 30, 2019.
- 24. **Joint Resolution** between the Board of Cleveland County Commissioners and the Cleveland County Justice Authority to renew the Sub Lease Agreement previously entered into on July 1, 2017 set to expire on June 30, 2018. This agreement will be effective July 1, 2018 through June 30, 2019.
- 25. **Quote** from L&M Heat and Air for the purchase and installation of Luxaire Gas Furnace 120,000 BTU at the Cleveland County Fairgrounds Farm Market area, 615 E. Robinson, Norman OK in the amount of \$20,318.00.
- 26. **Interlocal Cooperation Agreement** between the Cleveland County Board of Commissioners and Circuit Engineering District 5 for the period July 1, 2018 through June 30, 2019.
- 27. **Invoice #CLC-0518** from IBTS for May 2018 CDBG DR Program Services in the amount of \$47,296.75.
- 28. **Standard Service Contract** between the Board of Cleveland County Commissioners on behalf of Cleveland County Building Maintenance and Oklahoma Copier Solutions for services on a Sharp MX4501N to include parts, labor, drums, toner, staples and a base monthly rate of \$10.00 which includes 900 B/W copies and 100 Color copies. Overages of B/W copies are billed at \$0.0075 and overages on color are billed at \$0.07.
- 29. **Approval of the following Blanket Purchase Orders submitted for the following Departments:**

**Dist. #1:**

18-4834-T2A	Yellowhouse Machinery Co.	\$ 21,959.61
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**Election Board:**

18-4794-SL2	Copelin’s Office Center	\$ 100.00
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- 30. **Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 17/18**

**General:**

18-0008-SM2	18-0039-R2	18-0095-SL2	18-0100-SL2
18-0321-E2	18-0323-E2	18-0327-E2	18-0449-C2
18-1326-SL1C	18-2271-K2	18-2802-SM2	18-2874-R2

**Highway:**

18-0067-T2A	18-0077-T2A	18-0149-T2A	18-0245-T2A
18-0543-T2A	18-0544-T2A	18-0551-T2A	18-0556-T2A
18-0562-T2A	18-0564-T2A	18-0567-T2A	18-0570-T2A
18-0572-T2A	18-0630-T2A	18-0632-T2A	18-0635-T2A
18-0637-T2A	18-0715-T2A	18-0717-T2A	18-0718-T2A
18-0979-T2A	18-0980-T2A	18-0981-T2A	18-1271-T2A
18-2301-T2A	18-2407-T2A	18-2577-T2A	18-2728-T2A
18-2866-T2A	18-3132-T2A	18-3133-T2A	18-3271-T2A
18-3332-T2A	18-3393-T2A	18-3396-T2A	18-3625-T2A
18-4260-T2A			

**Health Dept.:**

18-0182-MD2	18-0196-MD2	18-0293-MD2
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**Sheriff Commissary:**

18-3380-CFBC2	18-4101-CFBC2
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**Fairgrounds:**

18-0281-FG2	18-0363-FG2	18-3052-FG2
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**31. Review, Audit, and approve Purchase Orders for Payment of Personal Services, Travel, maintenance & Operations, and Capital Outlay from:**

**FY 17/18**

a. General Fund	\$ 100,578.09
b. Highway Fund	\$ 69,867.45
c. Health Fund	\$ 16,932.95
d. Sheriff Service Fee Fund	\$ 29.68
e. Sheriff Commissary Fund	\$ 23,629.62
f. Treasurer Certification Fee Fund	\$ 1,253.52
g. County Clerk Lien Fund	\$ 93.47
h. County Clerk Preservation Fund	\$ 3,825.00
i. Fairgrounds Fund	\$ 861.90

**END OF CONSENT**

**G. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**H. Commissioner’s Discussions regarding County Business.**

**I. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

**J. Adjourn.**

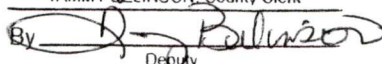
**Filed and Recorded in the County Clerk’s Office**

Date and Time Posted: 6-15-18 @ 9:55 am

  
County Clerk or Deputy

STATE OF OKLAHOMA }  
COUNTY OF CLEVELAND } SS  
I, TAMMY BELINSON, County Clerk in and for the  
county and state above named do hereby certify  
that the foregoing is a true and correct copy of a  
the instrument now on file in my office

Witness my hand and official seal this  
15<sup>th</sup> day of June 20 18 @ 9:55 am

TAMMY BELINSON, County Clerk  
By   
Deputy

